

101: BASICS – GETTING STARTED WITH BLUEBEAM®

Description: This is an introductory hands-on class designed to teach basic Bluebeam ReVu skillsets to the new user. Topics covered include:

- Overview of each Bluebeam products (Vu, ReVu Standard, ReVu CAD and ReVu Extreme)
- Overview of the screen design (Ribbon; Right, Left and Bottom Panels)
- Overview of basic tools
- Splitting the screen to view multiple drawings
- Adding 'Markups' to the document
- 'Flattening' documents
- Conducting Text and Visual Searches
- Creating Multilevel Bookmarks
- Combining Files
- Splitting Documents into multiple files

110: CUSTOMIZING BLUEBEAM® FOR THE USER

Description: This is an introductory hands-on class designed to teach the user how to change settings in Bluebeam to best facilitates the users need. Topics covered include:

- Turning Tabs on and off
- Minimizing the Tool Bar
- Displaying and Hiding Tool Bars
- Docking and Undocking Tool Bars
- Creating and Managing Profiles

150: CREATING NEW DOCUMENTS AND FORMS USING BLUEBEAM®

Description: This is a hands-on class designed to teach effective ways to create new PDF documents and forms using Bluebeam. Topics covered include:

- Selecting Page Size
- Importing Images
- Using the Form editor
- Saving Form as a Template
- Examples of Application

170: CREATING AND USING 'TOOL CHESTS' IN BLUEBEAM®

Description: This is a hands-on class designed to teach effective ways to create 'Tools' and 'Tool Sets' in Bluebeam. Topics covered include:

- Managing the Tool Chest Panel
- Creating 'Tool Sets'
- Creating Tools from annotations and markups
- Adding Tools to Tool Sets
- Importing and Exporting Tool Sets
- How to create a custom symbol

210: USING LAYERS & OVERLAYS IN BLUEBEAM® (General)

211: USING LAYERS & OVER LAYS IN BLUEBEAM® (Civil, Site Development and Landscape)

212: USING LAYERS & OVERLAYS IN BLUEBEAM® (Architectural and Structural)

213: USING LAYERS & OVERLAYS IN BLUEBEAM® (Plumbing)

214: USING LAYERS & OVERLAYS IN BLUEBEAM® (HVAC)

215: USING LAYERS & OVERLAYS IN BLUEBEAM® (Electrical)

Description: This is a hands-on class designed to teach effective ways to use Layers to manage the pdf files used on a project. Classes utilize specific working drawing subsets. Topics covered include:

- Creating Top Level and Sublevel Layers
- Strategies for assigning Layers to Markups
- Strategies for assigning Users to Layers
- Comparing Documents (same sheet different issue)

230: UNLOCKING THE POWER OF LINKS FOR PLAN READING

Description: This is a hands-on class designed to teach the student how to create 'hot' links that enables the user to jump to sections, details, schedules, etcetera by clicking or touching the corresponding plan symbols, callouts and references.

250: USING BLUEBEAM® AS A QUANTITY TAKEOFF TOOL (General)

251: USING BLUEBEAM® AS A QUANTITY TAKEOFF TOOL (Civil, Site Development and Landscape)

252: USING BLUEBEAM® AS A QUANTITY TAKEOFF TOOL (Architectural and Structural)

253: USING BLUEBEAM® AS A QUANTITY TAKEOFF TOOL (Plumbing)

254: USING BLUEBEAM® AS A QUANTITY TAKEOFF TOOL (HVAC)

255: USING BLUEBEAM® AS A QUANTITY TAKEOFF TOOL (Electrical)

Description: This is a hands-on class designed to teach effective ways to use Layers, Tools and Tool Sets to perform quantity takeoff. Classes utilize specific working drawing subsets. Topics covered include:

- Overview of Measuring Tools
- Setting The Drawing Scale
- Creating Takeoff Tool Sets and Tools
- Using Layers to organize and manage the quantity takeoff
- Setting up columns to display takeoff data
- Exporting and printing Summary Data

300: USING CUSTOM COLUMNS FOR COLLECTING DATA & CREATING FORMULA EXPRESSIONS

Description: This is a hands-on class designed to teach the student how to create custom columns, define information types and develop mathematical expression to return values.

350: COLLABORATING IN BLUEBEAM™ USING STUDIO®

Description: This is a hands-on class designed to teach the student how to use Bluebeam's cloud environment (Bluebeam Studio) to collaborate with other project participants. Topics covered include:

- Bluebeam Studio Terms of Use Agreement
- Creating an account and Logging into Bluebeam studio
- Starting a New Session or New Project
- Account Settings
- Security
- Sending Invitations / Accepting Invitations
- Project 'Check Out' / 'Project Check In'

375: USING BLUEBEAM IN THE SUBMITTAL PROCESS.

Description: This is a hands-on class designed to teach the user how to use Bluebeam's cloud environment (Bluebeam Studio) as a median to manage product data and shop drawings in the submittal process.

410: UNLOCKING THE POWER OF 3D PDF FILES IN BLUEBEAM®

Description: This is a hands-on class designed to teach the student how to use Bluebeam's 3D Editor.

Topics covered include:

- Navigating around a 3D PDF files
- View the Model Tree of a buildings
- Hiding 3D geometry
- Using 3D geometry for quantity takeoff