



BOARD APPLICATION AND POSITION DESCRIPTION

Overview

The Western Colorado Contractors Association (WCCA) Board governs the overall execution of the Association's mission. Principally, the Board manages organizational finances and sets long term direction and priorities including the development of programs to meet member needs within the construction community of Western Colorado. Additionally, the Board oversees the Executive Director, who is responsible for day-to-day management of the organization. Overall, the members of the Board contribute the educational, management, legal, and financial skills needed to ensure long term organizational stability that follow WCCA's mission.

The Board of Directors has 11 voting members. Terms are for 2 years with opportunity for re-election at the end of term.

Board Member responsibilities include:

- Attend monthly Board Meetings (7am -second Wednesday of each month. Out of Area Board Members May Participate by Phone)
- Attend WCCA's meetings and events when possible
- Direct WCCA efforts in the best interest of the association
- Be actively involved in one or more committees (Admin, Governmental Affairs, Education and Membership/Events)
- Be a representative of a Full WCCA Member Business

Declaration of Candidacy

Resources available to prospective Board Members:

- Organizational Documents: Bylaws, FY Budget, and others upon request
- Program Overview & Calendar of Events
- Email or call the **Executive Director Shawna Grieger 970-245-1384** with questions

To apply:

- Submit the one-page Board Application (page 2 of this document) , a short bio (150 words) and your picture Shawna Grieger- WCCA at sgrieger@wcca-gj.com. PLEASE WRITE "NEW BOARD MEMBER APPLICATION" in the subject line. **Must be submitted one month prior to elections.**
- Your short biography and picture will be featured in any materials referring to candidates for the upcoming election.
- A ballot with all candidate pictures and short biographies will go to all Full WCCA Member to vote for new Board members. **Elections will be held the first week of December each year.** Results will be published following the election.

Good luck and thank you for your consideration in becoming a part of the leadership for WCCA.

